



Havering
LONDON BOROUGH

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Ardleigh Green Infant & Junior Schools;
Crownfield Infant & Junior Schools;
Hylands Primary School; &

Branfil Primary School;
Gidea Park Primary School;
Rise Park Academy School.

Dear Resident/Parent,

RESIDENTS AND PARENTS TO BE CONSULTED ON SCHOOL PARKING CRACKDOWN

**** IMPORTANT ** YOUR CONSULTATION PACK ** IMPORTANT ****

Please review your consultation pack, this includes the following:

Public Space Protection Order Introduction; & FAQ's;
Proposed Public Space Protection Order Questionnaire; & Restricted Area Plan.

Council officers will meet with residents and parents at the six schools to be included in the pilot scheme. The schedule is as follows:

- **Ardleigh Green Infant & Junior Schools:** Drop-in session, Monday 20 June, 5pm-8pm;
- **Rise Park Academy School:** Drop-in session, Tuesday 21 June, 3:30pm-8pm;
- **Crownfield Infant & Junior Schools:** Drop-in session, Wednesday 22 June, 2:30pm-8pm;
- **Branfil Primary School:** Drop-in session, Friday 24 June, 3:30pm-8pm
- **Gidea Park Primary School:** Drop-in session, Tuesday 28 June, 3:30pm-8pm
- **Hylands Primary School:** Drop-in session, Thursday 30 June, 3:30pm-8pm;

Please complete your attached questionnaire and return it to the Town Hall by Saturday 2 July 2016; this is also available online at the following address:

<https://www.surveymonkey.co.uk/r/HaveringPrimarySchoolsPSPOPhase2>

Yours sincerely

Gary Smith
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Public Space Protection Order (PSPO) Introduction

The “school run” is a period of significant traffic chaos outside many schools, and surrounding areas in Havering, just as it is across the United Kingdom. The situation poses dangers to children due to irresponsible parking and vehicle manoeuvring. However, conventional parking enforcement regulations were significantly curtailed by the Deregulation Act 2015. The 2015 Act limits the use of CCTV to enforce some of the more serious types of illegal parking acts and provides for greater “grace” periods before a penalty can be issued. Those factors allow vehicles to stop in areas around schools for a period before a penalty can be issued and this increases the probability of an accident involving children, parents and carers.

Public Space Protection Order (PSPO) & evidence gathering

PSPO were introduced by the Anti-Social Behaviour, Crime and Policing Act 2014. Section 59 provides powers to make orders. A local authority may make a public space protection order if it is satisfied on reasonable grounds that two conditions are met:

- 1) Activities carried on in a public place within the authority’s area have a detrimental effect on the quality of life of those in the locality.
- 2) The activities are likely to be of a persistent or continuing nature.

To improve safety outside schools the Council is reviewing the School’s Travel Plans and Public Space Protection Orders (PSPO) are being explored. The PSPO will allow an area outside a school to be controlled and monitored using CCTV. A PSPO can be in operation for a maximum of three years, and could be renewed continuously, up to a maximum of three years on each occasion, provided the criteria for the PSPO are satisfied.

Before a PSPO can be introduced a sufficient evidence of the current dangers has to be identified. This evidence was collected using Automatic Traffic Counters (ATC) and CCTV for all of the schools in this pilot. Each school had between four and six ATC strategically positioned to identify the volume and extent of the traffic dropping-off and picking-up outside each school. In addition, each school had between five and ten CCTV cameras positioned to identify the volume and the activities undertaken during the dropping-off and picking-up outside each school. This also identified any patterns and whether the activities were of a continuous and persistent nature. The results of the surveys confirmed that these are unsafe environments, that the activities identified were continuous, persistent and unreasonable.

Proposed Restricted Area

The proposed PSPO is highlighted on the attached plan:

Red Boundary	This indicates the school boundary
Blue Boundary	This indicates the proposed restricted area where the proposed prohibition will be active.
Green Boundary	This indicates a possible extension to the proposed restricted area.
Black Circle	This indicates the initial study area with a 200m radius from the main school entrance.

Exemptions Identified

The exemptions identified (i.e. who can access the restricted area during the prohibition) are as follows:

Any vehicle that is accessing the area but does not drop-off/pick-up (i.e. stop);

Delivery Vehicles; Emergency Vehicles; School Official Visitors (Ofsted etc);

School Special Events; & Statutory Undertakers Vehicles.

Access Permits

If the proposals go forward all residents who live within a PSPO zone will be provided with an information pack in advance of the commencement of a PSPO to enable them to apply for access permits for themselves, their friends, family/carers and visitors (excluding the drop off/pick up of school children). As the access permits are virtual they therefore have a minimal administration cost. It is therefore proposed that residents will not be charged for an access permit for the duration of the PSPO.

Method of Enforcement

PSPO's can be enforced by the Police, Police Community Officers, Council Enforcement Officers and they will be monitored via CCTV cameras and automatic number plate recognition software that will support the identification of those in the area with a permit allowing them to stop, and prevent the erroneous issuing of a Fixed Penalty Notice (FPN).

Fixed Penalty Notices (FPN)

The Council has set the level of costs for the FPN at £100 with no prosecution if paid within 14 days of being issued. It should be noted that non-payment of the FPN and those who offend persistently (more than three times) will be prosecuted through the Courts and face a fine of up to £1,000.

Non-Payment of an FPN/Prosecution

Authorised officers of the Council will only issue a PSPO FPN where it's considered that there is adequate evidence of an offence having taken place and that the evidence is robust enough to support a prosecution in court. However, if a recipient of an FPN considers that they did not commit the offence in question, or that the issue of the FPN was incorrect, then the recipient can effectively challenge the Council by opting not to pay the FPN and instead await the Council to summons the recipient to attend court where they can present their case to a magistrate or judge.

It should be noted that non-payment of an FPN is the first stage of Court prosecution and the Council reserves the right to go to prosecute through a court summons rather than an FPN if habitual offending is proven by a history of previous FPNs being issued.

Should a case proceed to court then the Council will, in addition to any fine imposed by a magistrate or judge, seek to recover its costs associated with the court prosecution.

Notwithstanding the above, the Council reserves the right to review any FPN issued and if appropriate, may apply discretion at any point prior to court prosecution.

Public Space Protection Order (PSPO) FAQ's

Q1) What is a Public Space Protection Order?

A1) For this project in Havering, a Public Space Protection Order is a restricted area where you are not allowed to access and or stop to drop-off or pick-up during the School run.

Q2) What are the operational times?

A2) These may vary for each School, the street notices and signage will confirm the times of operation. They will be typically Monday to Friday 8am to 9:30am, and 2:30pm to 4pm.

Q3) I live in the area, how do I get an Access Permit?

A3) All residents and businesses in the area will receive an information pack. This pack will explain how you can apply for a free access permit for your dwelling/business and all of your friends and family.

Q4) I'm having a delivery, do I have to do anything?

A4) No, if the delivery vehicle is branded then they will be exempt from receiving a Fixed Penalty Notice.

Q5) I'm expecting a visitor, what do I have to do?

A5) Your access permit information pack will explain what you have to do. If they are a regular visitor then you can add them as a friend or family, if they are a one-off then you can add them as a temporary access permit.

Q6) What happens if a vehicle is parked within a PSPO before the operational time?

A6) Provided the vehicle doesn't move during the operational time and it is parked safely, an offence will only occur if the vehicle has stopped to drop-off or pick-up and moves during the operational times.

Q7) How will I know where the PSPO area actually is?

A7) The PSPO restricted area will be clearly signed at its boundaries and notices will be put up throughout the PSPO area.

Q8) How can I get my children to school on time?

A8) Parents should allow sufficient time to either walk to school, or park safely outside of the restricted area and allow time to walk to school.

Q9) Will I have to pay for an access permit?

A9) Access permits are free to dwellings and businesses within the restricted area.

Q10) Will I have to stick a permit in my car window?

A10) No, the permits are virtual, they are your car number plate.

Q11) I have received a Fixed Penalty Notice but I wasn't the driver, what do I do?

A11) As the owner of the vehicle you must legally identify the driver of the vehicle and they will be liable for the fixed penalty notice.

Q12) I had to go to school and collect my unwell child, what do I do?

A12) We will have to check your details with the School, provided they confirm we will cancel your case.

Please note these FAQ will be further developed and expanded during the consultations.

1. The Council is aiming to improve the safety of our schools, which school are you concerned with?
(please select ONE only)

- Ardleigh Green Infant & Junior Schools
- Branfil Primary School
- Crownfield Infant & Junior Schools
- Gidea Park Primary School
- Hylands Primary School
- Rise Park Academy School

2. Which one of the following statement's best fits your circumstances? (please select ONE only)

- I am a resident that lives within the proposed PSPO restricted area
- I am a resident that lives outside of the proposed PSPO restricted area
- I am a parent that lives within the proposed PSPO restricted area
- I am a parent that lives outside the proposed PSPO restricted area
- I work within the proposed PSPO restricted area
- I work outside the proposed PSPO restricted area
- Other

3. Which of the following activities do you consider to be detrimental, persistent and unreasonable to the quality of life of those in the locality of the school? (please select as many activities as appropriate)

- Driving along the footway in close proximity to vulnerable road users
- Dropping off/picking up/stopping on pedestrian crossing zig-zags
- Dropping off/picking up/stopping on residents parking permit bays
- Dropping off/picking up/stopping on school keep clear zig-zags
- Dropping off/picking up/stopping on waiting/loading restrictions
- Obstructing dropped crossings
- Obstructive parking
- Verbal abuse to fellow motorists/parents/residents

4. The proposed PSPO will prohibit "No access and, or no stopping in the restricted area from Monday to Friday from 8:00am to 9:30am and 2:30pm to 4:00pm", which one of the following statements do you consider most appropriate? (please select ONE only)

- The prohibition, restricted area and the times of operation are appropriate
- The prohibition and restricted area are appropriate, the times of operation should be extended
- The prohibition and restricted area are appropriate, the times of operation should be reduced
- The prohibition and the times of operation are appropriate, the restricted area should be extended
- The prohibition and the times of operation are appropriate, the restricted area should be reduced
- The restricted area and the times of operation are appropriate, the prohibition is not appropriate
- The prohibition, the restricted area and the times of operation are not appropriate

5. The Council is looking at a range of complementary measures to improve the safety of our schools, which of the following would you consider where appropriate? (please select as many measures as appropriate)

- Banned turns
- Extended/new footways
- One way systems
- Pedestrian crossings
- Public space protection orders
- Traffic calming
- Waiting restrictions

6. Do you have a Blue Badge? (please select the most appropriate)

- Yes
- No

7. If you have any further comments that you would like to make, please add them below

8. Are you happy for us to contact you for clarification or further research? (please select the most appropriate)

- No
- If Yes please include name, address, postcode and email

Behaviour Evidence	Ardleigh Green	
	Infant & Junior Schools	
Activity	8:15-9:15am	2:30-3:30pm
No of Pupils (Approx)	634	634
Average School Drop Off & Pick Up	32	74
%age Pupils Dropped Off & Picked Up	5%	12%
Driving along the footway in close proximity to vulnerable road users	3	1
Dropping Off, Picking Up & Parking on School Keep Clear Zig-Zags	1	4
Dropping Off, Picking Up & Parking on Waiting/Loading Restrictions	9	11
Obstructing Dropped Crossings	7	21
Obstructive Parking	0	4
Reversing/Manoeuvring in close proximity to vulnerable road users	9	4
Total No of Activities	29	45
Potential %age Chance of a Pupil Being Involved in an Accident	5%	7%

